

# Memorandum

**P3** 

July 17, 2024

To: Members of the AAPC

From: Domenic N. Savini, Assistant Director

Thru: Monica R. Valentine, Executive Director/ AAPC Chair

Subject: Public-Private Partnerships (P3): Proposed Draft Technical Release

# INTRODUCTION

In fiscal year 2012, Public-Private Partnerships (P3s) was added to the agenda because federal agencies were increasingly turning to these risk sharing arrangements or transactions to accomplish their goals, partly considering budget pressures. The overall objective of the project is to make the full costs of such partnerships transparent.

At the May 8, 2024 AAPC meeting, the Committee generally agreed to:

- incorporate an exposure draft question for respondents concerning contingent liabilities guidance and its relationship to SFFAS 49. Upon subsequent review and consideration, the AAPC Chair determined that this matter is outside the AAPC's scope and is a matter for the Board to address and deliberate.
- 2. include additional Q&As concerning what is meant by harmonization. (Refer to Attachment 1, pages 15 and 18);
- 3. further develop and explain the flowchart instructions. For example, adopting a waterfall approach. (Refer to Attachment 1, page 23).

# **REQUEST FOR FEEDBACK BY JULY 29, 2024**

Committee members are requested to review these materials in advance of the meeting. Staff is requesting technical feedback limited to the three areas noted above in advance of the meeting. Members are encouraged to provide comments in advance to Dom as early as possible at <a href="mailto:savinid@fasab.gov">savinid@fasab.gov</a> with a cc to Monica at <a href="mailto:valentinem@fasab.gov">valentinem@fasab.gov</a>.

Please review the attached material including attachments and respond to the three questions in Attachment 3 by **JULY 29, 2024**.

For additional information, questions, or suggestions, please contact Dom at savinid@fasab.gov with a cc to Monica at valentinem@fasab.gov.

# **ATTACHMENTS**

- 1. Proposed Draft Technical Release
- 2. Proposed Next Steps
- 3. Questions for the Committee

# **Proposed Draft Technical Release**



# IMPLEMENTATION GUIDANCE FOR PUBLIC-PRIVATE PARTNERSHIPS

VERSION CONTROL – Doc Title: P3 REDRAFT V8 AAPC Rewrite 11 July mrv2 and dns.doc. Prior version was a Task Force edited document culminating the TFs work prior to submitting to the Board and AAPC. See version doc title: REDRAFT V7 Brian rewrite and team comments 8 April.doc.

# Federal Financial Accounting Technical Release

# **Exposure Draft**

Written comments are requested by [date 90 days after issuance]

Month day, year (November or December 2024)

Working Draft - Comments Are Not Requested on This Draft

#### THE FEDERAL ACCOUNTING STANDARDS ADVISORY BOARD

The Secretary of the Treasury, the Director of the Office of Management and Budget (OMB), and the Comptroller General of the United States established the Federal Accounting Standards Advisory Board (FASAB or "the Board") in October 1990. FASAB is responsible for promulgating accounting standards for the United States government. These standards are recognized as generally accepted accounting principles (GAAP) for the federal government.

Accounting standards are typically formulated initially as a proposal after considering the financial and budgetary information needs of citizens (including the news media, state and local legislators, analysts from private firms, academe, and elsewhere), Congress, federal executives, federal program managers, and other users of federal financial information. FASAB publishes the proposed standards in an exposure draft for public comment. In some cases, FASAB publishes a discussion memorandum, invitation for comment, or preliminary views document on a specific topic before an exposure draft. A public hearing is sometimes held to receive oral comments in addition to written comments. The Board considers comments and decides whether to adopt the proposed standards with or without modification. After review by the three officials who sponsor FASAB, the Board publishes adopted standards in a Statement of Federal Financial Accounting Standards. The Board follows a similar process for Statements of Federal Financial Accounting Concepts, which guide the Board in developing accounting standards and formulating the framework for federal accounting and reporting.

Additional background information and other items of interest are available at www.fasab.gov:

- Memorandum of Understanding among the Government Accountability Office, the Department of the Treasury, and the Office of Management and Budget, on Federal Government Accounting Standards and a Federal Accounting Standards Advisory Board
- Mission statement
- Documents for comment
- Statements of Federal Financial Accounting Standards and Concepts
- Bimonthly newsletters

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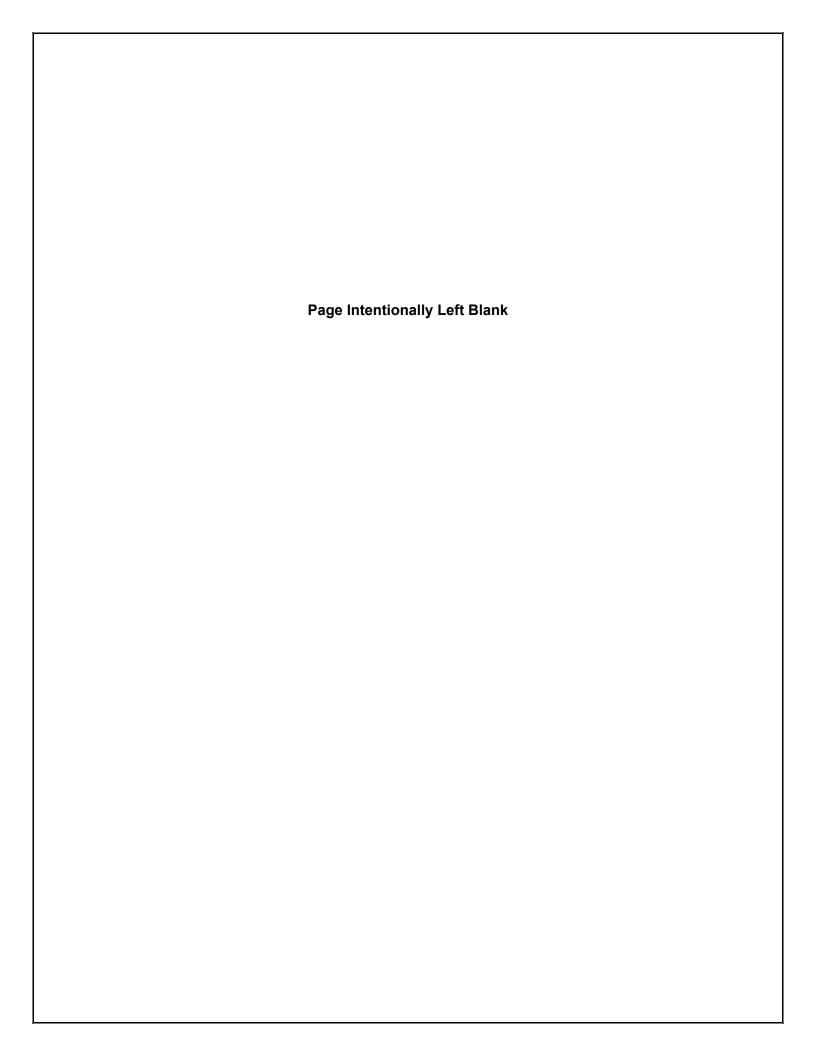
# The Accounting and Auditing Policy Committee

The Accounting and Auditing Policy Committee (AAPC) was organized in May 1997 by the Department of the Treasury, the Office of Management and Budget, the Government Accountability Office, the Chief Financial Officers Council, and the Council of the Inspectors General on Integrity and Efficiency as a body to research accounting and auditing issues requiring guidance.

The AAPC serves as a permanent committee established by the FASAB. The mission of the AAPC is to assist the federal government in improving financial reporting through the timely identification, discussion, and recommendation of solutions to accounting and auditing issues as they relate to the specific application of existing authoritative literature.

The AAPC is intended to address issues that arise in implementation that are not specifically or fully discussed in federal accounting standards. The AAPC's guidance is cleared by FASAB before being published.

Additional background information on the AAPC is available from <u>FASAB's website</u>.





# **ISSUE DATE** November or December 2024

# TO: ALL WHO USE, PREPARE, AND AUDIT FEDERAL FINANCIAL INFORMATION

The Accounting and Auditing Policy Committee (AAPC or "the Committee") requests your comments on the exposure draft of a proposed Federal Financial Accounting Technical Release, *Implementation Guidance for SFFAS 49, Public-Private Partnership: Disclosure Requirements.* Specific questions for your consideration appear on page XX, but you are welcome to comment on any aspect of this proposal. If you do not agree with specific matters or proposals, your response will be most helpful to the Committee if you explain the reasons for your positions and any alternatives you propose.

Responses are requested by DUE DATE.

All comments received by the AAPC are considered public information. Those comments will be posted to the <u>FASAB website</u> and will be included in the project's public record.

Please provide your comments by email to <a href="mailto:fasab@fasab.gov">fasab@fasab.gov</a>. We will confirm receipt of your comments. If you do not get a confirmation, please contact our office at 202-512-7350 or <a href="mailto:fasab@fasab.gov">fasab@fasab.gov</a> to determine if your comments were received. If you are unable to email your responses, please call (202) 512-7350 to make alternative arrangements.

We may hold one or more public hearings on any exposure draft. No hearing has yet been scheduled for this exposure draft.

Notice of the date and location of any public hearing on this document will be published in the Federal Register and in FASAB's newsletter.

Sincerely,

Monica R. Valentine

FASAB Executive Director & AAPC Chair

# **EXECUTIVE SUMMARY**

This proposed Technical Release (TR) would assist reporting entities in implementing Statement of Federal Financial Accounting Standards (SFFAS) 49, *Public-Private Partnerships: Disclosure Requirements.* SFFAS 49 supplements existing guidance to help ensure adequate disclosure of those arrangements/transactions that either form the basis of or are part of a public-private partnership (P3). Since its issuance on April 27, 2016, questions have arisen concerning how SFFAS 49 ensures adequate disclosure of those arrangements or transactions that either form the basis of or are part of a P3. Given that guidance preceding SFFAS 49 governs various types of long-term arrangements OR transactions, practitioners have identified ensuing implementation challenges when applying the SFFAS 49 guidance in light of existing accounting standards. As a result, this TR would provide implementation guidance regarding application of SFFAS 49 in connection with the:

- a. Identification of an entity's P3 risk residing in its arrangements or transactions and application of the SFFAS 49 risk-based characteristics,
- b. Disclosure requirements of SFFAS 49 when preparers identify a P3 that requires disclosure pursuant to SFFAS 47, Reporting Entity,
- c. Disclosure requirements of SFFAS 49 when preparers identify a P3 that requires disclosure pursuant to SFFAS 54, Leases,
- d. Aligning the SFFAS 49 supplemental disclosures to SFFAS 47 *Reporting Entity* or SFFAS 54 *Leases* disclosures.

As result of the Board's extensive training and outreach, it has identified preparer and auditor concerns primarily related to the application of SFFAS 49. Therefore, the proposed guidance would assist in explaining the inter-relationships between SFFAS 49 and the aforementioned standards that govern certain types of long-term arrangements/transactions to help ensure that:

- a. Integrated information is provided through concise, meaningful, and transparent disclosures,
- b. Disclosures are not duplicative, and
- Financial reporting objectives are met in a manner that helps mitigate preparer burden in light of certain identified implementation challenges raised by the financial management community.

The provisions of this Technical Release need not to be applied to information if the effect of applying the provision(s) is immaterial. A misstatement, including omission of information, is material if, in light of surrounding facts and circumstances, it could reasonably be expected that the judgment of a reasonable user relying on the information would change or be influenced by the correction or inclusion of the information. Materiality should be evaluated in the context of the specific reporting entity. Determining materiality requires appropriate and reasonable judgment in considering the specific facts, circumstances, size, and nature of the misstatement. Consequently, after quantitative and qualitative factors are considered, materiality may vary by financial statement, line item, or group of line items within an entity.

# MATERIALITY, RISK AND PUBLIC-PRIVATE PARTNERSHIPS

Given that materiality and risk reporting have been raised as specific implementation challenges, this TR would emphasize that SFFAS 49 contains Conclusive and Suggestive Risk based characteristics designed to help preparers identify risks of loss which may be material and warrant further consideration for disclosure. These risk-based characteristics are designed to assist preparers identify and evaluate how much (total) risk resides in an arrangement or transaction and how much of that risk has been (1) transferred to the private partner, (2) shared with the private partner, and (3) retained by the entity. Such an understanding relies on a thorough analysis of the underlying contractual agreements, guarantees, insurance, and indemnification strategies as well as the existence and nature of any underlying private party capital buffer that might exist; that is, the extent of any debt (for example, bonds, loans and notes) and equity (for example, stocks, and other securities representing an ownership interest) participation.

Such consideration should include:

- (1) applying materiality cumulatively or in the aggregate;
- (2) demonstrating entity accountability to the Public;
- (3) meeting user needs such as
  - (a) assessing the costs and related risks of entering into such long-term agreements;
  - (b) assessing the efficiency and effectiveness of these risk-sharing agreements as well as the government's management of its assets and liabilities; and
  - (c) determining how financial resources, budgetary or otherwise, have been obtained and used and whether their acquisition and use were in accordance with the entity's legal authorization.

The proposed TR would also explain that while remote risks of loss deemed material should be limited to those that are included in the contractual terms of the P3 arrangements or transactions, they are nonetheless to be disclosed. Along with this, practitioners would be reminded that materiality assessments require both qualitative and quantitative judgments, specific guidance limiting preparer and auditor considerations would not be appropriate.

<sup>&</sup>lt;sup>1</sup> Refer to Statement of Federal Financial Accounting Concepts 1, *Objectives of Federal Financial Reporting*, chapter 7, titled *Materiality*, for a detailed discussion of the materiality concepts.

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# QUESTIONS FOR RESPONDENTS

The Accounting and Auditing Policy Committee (AAPC or "the Committee") encourages you to become familiar with the proposed guidance in the Technical Release (TR) before responding to the questions in this section.

In addition to the questions below, the Committee also welcomes your comments on other aspects of the proposed TR. Because the proposed guidance may be further modified before a final TR is issued, it is important that you comment on aspects that you favor as well as any that you do not favor. Comments that include the reasons for your views are especially appreciated.

The Committee believes that this TR would improve federal financial reporting and contribute to meeting the federal financial reporting objectives. In responding, please consider the expected benefits and challenges and communicate any concerns that you may have regarding this proposed implementation guidance.

To facilitate our analysis of comment letters, it would be helpful if you explain the reasons for your views, including alternatives that you believe the Board and/or the Committee should consider. Please include references to the related paragraph numbers in your responses.

The questions in this section are available in a Microsoft Word file for your use at https://www.fasab.gov/documents-for-comment/. Your responses should be sent to fasab@fasab.gov. If you are unable to email your responses, please call (202) 512-7350 to make alternative arrangements.

All responses are requested by [insert date].

- Q1. Do you generally support the proposed additional guidance addressed by the Technical Release? Please also explain any alternatives or additional implementation challenges that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 1 through 4 that discuss this TR's proposed Purpose and Scope.
- Q2. Do you generally support the proposed guidance related to applying the SFFAS 49 riskbased characteristics? Please also explain any alternative solutions to the proposed answer or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 5 - 7. In particular, the proposed Question and Answer.
- Q3. Do you generally support the proposed guidance pertaining to clarifying the interrelationship between SFFAS 49, Public-Private Partnerships: Disclosure Requirements and SFFAS 47, Reporting Entity? Please also explain any alternative solutions to the proposed answers or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 8 - 17. In particular, the four proposed Questions and Answers.
- Q4. Do you generally support the proposed guidance pertaining to clarifying the interrelationship between SFFAS 49, Public-Private Partnerships: Disclosure Requirements and SFFAS 54, Leases? Please also explain any alternative solutions to the proposed

- answers or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 18-27. In particular, the four proposed Questions and Answers.
- Q5. Do you generally support the proposed guidance pertaining to the alignment of disclosures when other standards covering long-standing arrangements/transactions also apply? Refer to Paragraphs 28 -30. In particular, the proposed Question and Answer.
- Q6. Do you generally support the inclusion of the proposed Process Flowchart that illustrates the suggested application of SFFAS 49, *Public-Private Partnerships:*Disclosure Requirements to SFFAS 47, Reporting Entity or SFFAS 54, Leases? If not, why not and please explain any alternative solutions to the proposed flowchart that you suggest the Committee address and the reasons for your position. Refer to Appendix B, Illustrations.
- Q7. Do you have any comments or suggestions on other aspects of the proposed TR not addressed in the above questions? Please note that these proposals may be further modified before a final TR is issued, as such, it is important that you comment on aspects that you favor as well as any that you do not favor.

# INTRODUCTION

# **PURPOSE**

1. This Technical Release (TR) proposes additional guidance to assist federal agencies and their auditors with implementing SFFAS 49 in light of certain implementation challenges brought to the Board's attention. The implementation challenges that would be addressed by this guidance include the following:

Challenges	Brief Description
a. Guidance related to applying the SFFAS 49 risk-based characteristics	Clarifying that reporting entities should complete a comprehensive evaluation of the structure of P3 agreements and document their reward and risk composition.  References: Paragraphs 2 - 4 and 5 - 7.
b. Reporting Entity and Leases	Clarifying inter-relationships between SFFAS 49, Public-Private Partnerships: Disclosure Requirements and SFFAS 47, Reporting Entity and SFFAS 54, Leases to identify potential SFFAS 49 disclosures related to (1) SFFAS 47 disclosures (consolidation entities, disclosure entities, and/or related parties) and (2) SFFAS 54 contracts or arrangements that contain lease component(s) and non-lease component(s) where the purpose of the contracts or arrangement is primarily attributable to the non-lease component(s), such as service component(s) (e.g., embedded leases).
	References: Paragraphs 2 – 4, for reporting entity paragraphs 8 – 17, for Leases paragraphs 18 – 27 and Appendix B Flowchart
c. Guidance on aligning disclosures	Clarifying that the P3 disclosures required by SFFAS 49 do not to alter or affect existing disclosures required by SFFAS 47, <i>Reporting Entity</i> or any other standards for that matter.  References: Paragraphs 2 – 4, and Paragraphs 28 - 30

# PROPOSED TECHNICAL GUIDANCE

# SCOPE

- Readers of this Technical Release (TR) should first refer to the hierarchy of accounting standards in Statement of Federal Financial Accounting Standards (SFFAS) 34, The Hierarchy of Generally Accepted Accounting Principles, Including the Application of Standards Issued by the Financial Accounting Standards Board. This TR supplements the relevant accounting standards but is not a substitute for and does not take precedence over the standards.
- 3. As previously noted, P3 risk reporting has been raised as a specific implementation challenge and this TR would emphasize that the SFFAS 49 Conclusive and Suggestive Risk based characteristics are designed to assist preparers identify *entity* risks of loss. To that end, entity processes may include identification and consideration of all forms of contractual risks that might supersede or give rise to either conclusive or suggestive risk-based characteristics.
- 4. This TR is intended to address certain current challenges that agencies are experiencing with implementation. This proposed guidance is a first step in the Board's attempt to improve clarity regarding application of SFFAS 49.

#### GUIDANCE ON APPLYING SFFAS 49 RISK BASED CHARACTERISTICS

- 5. SFFAS 49 Paragraph 20 describes certain risk-based characteristics that serve as conclusive evidence that a public-private partnership possesses risk of loss, indicating that disclosures should be provided. If any one of the conclusive risk-based characteristics is met, the P3 arrangement or transaction should be disclosed. Paragraph 21 describes certain suggestive risk-based characteristics that serve as evidence that P3s may possess risk of loss and require disclosure and should be considered in the aggregate. Each suggestive risk-based characteristic requires entity judgment as each characteristic is analyzed in connection with the other suggestive risk characteristics.
- 6. A reporting entity's analysis for P3s should include a review of contractual agreements, guarantees, insurance, and indemnification strategies, along with private partner debt and equity. What specific risks within these agreements might give rise to conclusive and suggestive risk characteristics described in Pars. 20-21 when considering the need for disclosures?
- 7. By nature, P3s are a form of investment that may also contain debt and equity and transfer or share various forms of risk among the P3 partners. Reporting entity management should have completed a comprehensive evaluation of the structure of each agreement and documented the reward and risk composition from each P3 relationship. The various forms of inherent risks documented could give rise to conclusive and/or suggestive risk characteristics requiring disclosure. Those inherent risks entities should evaluate might include, but are not limited to:
  - a. Risk the entity or federal government may have to absorb part or all of the project's private debt;
  - b. Risks the entity will not achieve expected returns on its investments in limited partnerships;
  - c. Risks from the transfer of government assets (including intellectual property) into private hands for extended periods of time;
  - d. "Opportunity costs" (costs along with the accompanying benefits may not be distributed equitably across generations) (SFFAS 49, Par. 2), along with the financial costs of the public purpose or public value will not be fulfilled or achieved; and
  - e. "Opportunity cost" of procurement: "absorb losses greater than other alternative procurement methods or competing in-house performance".

# GUIDANCE ON APPLYING SFFAS 49 TO SFFAS 47 REPORTING ENTITY

- 8. A component reporting entity may evaluate and identify a public-private partnership (P3) structural arrangement or transactional arrangement that meets the definition and disclosure requirements of SFFAS 49, *Public-Private Partnerships: Disclosure Requirements* and the reporting principles of SFFAS 47, *Reporting Entity*. This TR proposes the use of a flowchart as well as answering selected questions brought to the task force's attention to help guide practitioners when SFFAS 49 disclosures may need to supplement disclosures for an organization that meets SFFAS 47 criteria.
- 9. For example, SFFAS 47, paragraph 80 acknowledges that federal entities can have related party relationships with organizations that should be disclosed, especially if those relationships are significant. Where an arrangement is found to meet both SFFAS 47 and SFFAS 49 requirements, then SFFAS 49 disclosure requirements that are not covered by SFFAS 47 disclosures should be made.
- 10. If a private entity is consolidated and thus treated as being part of the overall reporting entity's general purpose federal financial reports, does SFFAS 49 apply?
- 11. Yes. Consolidation of a private entity that meets the SFFAS 47 consolidation requirements does not extinguish the nature or character of the risk sharing relationship that may exist between the government entity and the private entity. To that end, if SFFAS 49 disclosure is required, supplemental disclosures should be provided in a manner which cross references SFFAS 47 so that concise, meaningful, and transparent information is provided and information is not duplicated.
- 12. Consolidation entities as defined on SFFAS 47 are considered federal reporting entities. If a reporting entity is treating a consolidation entity as part of its general purpose federal financial reports, does the consolidation process change a private entity into a public entity? If so, then wouldn't the SFFAS 49 requirements not apply?
- 13. No. the consolidation process does not change the legal nature and character of the private entity. Component reporting entities' GPFFRs must include all consolidation entities and disclosure entities for which they are accountable so that both the component reporting entity and government-wide GPFFRs are complete.
- 14. If you have a P3 arrangement or transaction that meets the SFFAS 47 inclusion criteria (consolidated or disclosed) or is deemed a related party, which SFFAS 49 disclosures apply? That is, how do you align disclosures?
- 15. Professional judgement will be required. Please refer to SFFAS 49, paragraph 24 for the complete list of disclosure requirements. SFFAS 47 and SFFAS 49 have similar disclosure objectives and requirements however, some SFFAS 49 supplemental disclosures specifically for P3 arrangements/transaction could include:
  - a. A description of federal and non-federal funding of the P3 over its expected life;
  - b. Expected life determinations and identification of 3rd party payers;
  - c. In-kind transactions and remote risks and donations;

- d. Contractual risk of loss the P3 partners are undertaking, including remote risks and cash flow impacts;
- e. Identification of associated financial statement amounts;
- f. Private partner borrowings/investments based on government's promise to pay; and
- g. Other contractual disclosures.

SFFAS 49 disclosures are intended to be supplemental, therefore to the extent that the SFFAS 47 disclosures do not provide the information specific to SFFAS 49, supplemental disclosures should be provided in a manner which is cross referenced so that concise, meaningful, and transparent information is provided and information is not duplicated.

- 16. A P3 has been identified and it appears to also meet the SFFAS 47 criteria for related parties because the partner seems to have the ability to exercise significant influence over the P3. How do I determine if the SFFAS 47 disclosure requirements for a related party also apply?
- 17. Preparers should review the P3's operational and financial structure including the reporting entity's rights and obligation against the SFFAS 47 criteria for a related party, including paragraph 82 that discusses significant influence, and paragraph 85 that discusses related parties. Where a related party is determined, SFFAS 49 disclosure should be aligned with SFFAS 47 to provide supplemental information and reference.

Proposed Technical Guidance | AAPC

#### GUIDANCE ON APPLYING SFFAS 49 TO SFFAS 54 LEASES

- 18. When preparers identify a P3 arrangement that contains a lease, the lease component of the P3 arrangement or transaction is subject to the SFFAS 54, *Leases*, reporting requirements. This TR proposes the use of a flowchart as well as answering selected questions brought to the task force's attention to help guide practitioners when deciding whether a public-private partnership (P3) as defined in SFFAS 49 disclosures may need to supplement the reporting principles for a Lease found in SFFAS 54.
- 19. For example, SFFAS 54, paragraphs 72-77 addresses multiple component contracts / agreements (that is, lease and non-lease components) that federal entities enter into that may be subject to SFFAS 49 disclosures. Where an arrangement is found to meet both SFFAS 54 and SFFAS 49 requirements, then SFFAS 49 disclosure requirements that are not covered by SFFAS 54 disclosures should be made.
- 20. What are the required disclosures if a lease or lease component meets SFFAS 49?
- 21. The lease arrangements or transactions that have a lease component should be initially analyzed against SFFAS 54 definitions and criteria and secondly against SFFAS 49. Likewise, if a lease or lease component is identified as having P3 characteristics, the arrangement should then be also analyzed against SFFAS 49 criteria. For lease arrangements or transactions meeting P3 disclosure requirements, the lease should be disclosed under SFFAS 49 regardless of whether it is disclosed under SFFAS 54 if determined material. Consistent with SFFAS 49 paragraph 23, if lease arrangements or transactions meet both the SFFAS 54 and SFFAS 49 reporting requirements, the resultant disclosures should be integrated so that concise, meaningful, and transparent information is provided and information is not repetitive. For example, entities may integrate disclosures and provide cross-references among separate disclosures. For lease arrangements not meeting P3 disclosure requirements, the arrangement should only be accounted for in accordance with SFFAS 54.
- 22. A P3 has been identified and appears to contain a SFFAS 54 lease. How can I tell if the P3 also contains a lease or lease component as opposed to another type of contract or arrangement that permits use of an asset similar to a lease?
- 23. Preparers should review the P3 arrangement against SFFAS 54, including paragraphs 2-4 and TR 20 paragraphs 4-19. First, ensure that the definition of a lease is met as defined by SFFAS 54 in paragraph 2, i.e., a contract or agreement is required to convey control of the right to use the underlying asset for a period of time in exchange for consideration. Also, evaluate the arrangement against other SFFAS 54 requirements and exclusions. For example, if a lease or contract allows a private party to use the reporting entity's property without consideration, the arrangement is not a lease (SFFAS 54, paragraph 2). For example, service concession arrangements generally provide access to contractors for operating or maintaining federal assets, but those contractors cannot deny or regulate access or otherwise control the right to obtain economic benefits and services from the use of the asset; they are merely contracted to operate or maintain the asset under the arrangement.

- 24. What are some key characteristics to help distinguish a lease only meeting SFFAS 54 reporting requirements versus a lease meeting both SFFAS 54 and SFFAS 49 reporting requirements?
- 25. A lease identified to be a P3 will typically be a bundled lease (see paragraph 15.b. of SFFAS 49² for when unbundled leases are excluded). A lease meeting any one of the SFFAS 49 paragraph 20 conclusive risk characteristics and/or a lease meeting SFFAS 49 paragraph 21 suggestive risk characteristics in the aggregate may also be required to be disclosed under SFFAS 49 if determined material.

# 26. Are Energy Savings Performance Contracts and Utility Energy Service Contract leases and/or P3s?

27. In those cases where energy savings performance contracts and utility energy service contracts meet the definition of a P3 (e.g., SFFAS 49 Conclusive Risk Characteristic #1 paragraph 20), they will be required to meet the SFFAS 49 disclosure requirements. Such arrangements are not typically leases because the (1) government usually does not have the right to control access to the economic benefits or services of the underlying asset and (2) the private party is responsible for the construction and financing of the required equipment and the government usually has no obligation or risk during the construction period. Once the equipment and construction requirements have been accepted and approved by the government, liability and risk are shared with the private party. At the end of the contract period, the reporting entity usually purchases the equipment ending the liability and risk sharing arrangement or transaction. As a result, such contracts are alternative financing arrangements and generally would be subject to SFFAS 49.

<sup>&</sup>lt;sup>2</sup> "...typically arises when parties to a multiple component arrangement agree to include additional non-lease products or services in the multiple component arrangement, some of which might be related or tied directly to the underlying leased product or services (for example, software updates or maintenance). Although these additional products or services are not always expressly identified in the underlying agreement and may be documented in other agreements, they are nonetheless considered "bundled" with the underlying lease agreement."

#### GUIDANCE ON ALIGNING DISCLOSURES

- 28. As entities apply the disclosure requirements of SFFAS 49, a supplemental standard, questions have arisen as to which disclosures apply when other standards covering such long-standing arrangements/transactions also apply.
- 29. What does alignment between SFFAS 49 and other standards mean and does it or "harmonization" mean that entities should change or alter existing disclosures required by other standards, such as SFFAS 47, Reporting Entity disclosures?
- 30. No, aligning or harmonizing disclosures simply means ensuring that entities meet the disclosure requirements of all standards involved without duplicating information in multiple places within their financial report. As noted in SFFAS 49, Par. 23, "Disclosures should generally accompany the related asset and/or liability display contained within the financial statements." P3 disclosures are intended to supplement existing reporting by exclusively describing the inherent risks of loss to the federal government and assisting users in understanding the nature of P3s. The Board did not intend for the P3 disclosures required by SFFAS 49 to alter or affect existing disclosures required by SFFAS 47, *Reporting Entity* or any other standards for that matter.

The Board expanded that "The resultant disclosures should be integrated so that concise, meaningful, and transparent information is provided and information is not repetitive." (SFFAS 49, Par. 23). As such, entities may include references to existing information across their financial report, where appropriate, to ensure disclosures are integrated. For example, the "Summary of Significant Accounting Policies" note may serve to guide users to the appropriate references within the financial report.

# **EFFECTIVE DATE**

31. This Technical Release is effective upon issuance.

The provisions of this Technical Release need not be applied to information if the effect of applying the provision(s) is immaterial. Refer to Statement of Federal Financial Accounting Concepts 1, Objectives of Federal Financial Reporting, chapter 7, titled Materiality, for a detailed discussion of the materiality concepts.

# APPENDIX A: BASIS FOR CONCLUSIONS

This appendix discusses factors considered significant by Committee members in reaching the conclusions in this guidance. It includes the reasons for accepting certain approaches and rejecting others. Individual members gave greater weight to some factors than to others. The guidance enunciated in this Technical Release—not the material in this appendix—should govern the accounting for specific transactions, events, or conditions.

This Technical Release may be affected by later Technical Releases. The FASAB Handbook is updated annually and includes a status section directing the reader to any subsequent Technical Releases that amend this Technical Release. The authoritative sections of the Technical Releases are updated for changes. However, this appendix will not be updated to reflect subsequent changes. The reader can review the basis for conclusions of the amending Technical Release for the rationale for each amendment.

# PROJECT HISTORY

- A1. At the August 2021 Board meeting members reviewed the results of staff's analysis concerning the FY 2020 note disclosures pursuant to SFFAS 49, Public-Private Partnerships: Disclosure Requirements. Staff analyzed the FY 2020 disclosures of all 24 CFO Act agencies and the 16 significant entities. As a result, the majority of the members agreed not to proceed with Phase 2 on measurement and recognition until the Board gained additional insight and research regarding how the P3 definition, exclusions, riskbased characteristics, and materiality guidance contributed to the disclosures or lack thereof in the FY 2020 reporting cycle. As a result, the Board agreed with staff conducting additional research with the assistance of a task force noting (1) why variability in reporting exists regarding public-private partnerships (P3s), (2) why cash flows were not disclosed in some instances and (3) identifying potential broad measurement and recognition options for future consideration. Staff was specifically tasked to recommend any changes, improvements or additional guidance that could be warranted to help address implementation challenges affecting said reporting prior to commencing any substantial Phase 2 activity.
- A2. During the last calendar quarter of 2021 staff began (1) researching potential SFFAS 49 implementation issues by initiating a training and outreach tour, (2) identifying potential measurement and recognition approaches, and (3) as appropriate, coordinating with Treasury and OMB to disclose P3 information more consistently among entities. To that end, staff scheduled separate one-on-one meetings with preparers, auditors and policy experts and finally, conducting SFFAS 49 training with federal entities.

# A3. Potential Implementation Challenges (ICs)

As a result of the training and outreach tour, staff identified 15 implementation challenges as of September 2022 that the Board reviewed at its October 2022 meeting. Key Board recommendations to staff included:

- 1. Coordinating the Implementation Challenges with the CFO Council
- 2. Validating and prioritizing the implementation challenges
- 3. Communicating technical guidance in a question and answer format
- 4. Being mindful of the task force composition
- 5. Assessing how auditors are applying materiality

# A4. Task Force Review and Validation of ICs

The highest priority IC's (in order of importance) included: 1<sup>st</sup> - SFFAS 49 interrelationships with SFFAS 47 *Reporting Entity* and SFFAS 54 *Leases*; 2<sup>nd</sup> - Identifying P3 Risk, Materiality and Remote Risk, Distinguishing between uncertainty and risk, and 3<sup>rd</sup> - (1) Clarifying that cash flow estimates are related to risks and not uncertainties, and that private partner risks of loss are required disclosures and (2) providing examples on how disclosures could be aggregated.

The task force further agreed that the remaining ICs (medium and lowest ranked) could be combined with a higher ranked IC where appropriate and that certain IC's are more operationally or administratively oriented and better suited for Treasury or OMB venues to address.

# A5. Training Sessions

During calendar year 2022 a total of 12 training sessions were devoted to SFFAS 49 and hosted by the following federal entities: Department of Justice; Department of Energy; National Geospatial and intelligence Agency; Department of the Treasury; United States Department of Agriculture, Department of Defense; National Aeronautics and Space Administration; Defense Logistics Agency; Health and Human Services; Department of Commerce; Department of Housing and Urban Development-Inspector General; and Department of Homeland Security.

A total of 974 attendees received training which included discussion about SFFAS 49 implementation challenges. Course evaluations documented challenges other than those identified through the one-on-one sessions and were shared with the Board at the October 2022 meeting.

A6. P3 Implementation task force meetings were held between December 2022 and April 2024. Meetings were structured to ensure a complete review of implementation challenges as well as potential FASAB action. The task force prioritized ICs along with proposed FASAB action and in so doing, generally agreed that several of the challenges could be addressed concurrently with one another whereas others were not considered to be under FASAB's direct purview. Sub-groups were formed to address these highest priority challenges and recommending discrete actions such as possible amendments, draft case studies and note illustrations, etc. The P3 Implementation Task Force, which included industry representatives from several public accounting and consulting firms, as

well as representatives from the following federal agencies, developed this proposed guidance:

- a. Bob Helwig, J.D., PhD.
- b. Checco Communications
- c. Defense Logistics Agency (DLA)
- d. Department of Commerce (DOC)
- e. Department of Defense (DOD)
- f. Department of Defense (DOD-IG)
- g. Department of Energy (DOE)
- h. Department of Interior (DOI)
- i. Department of Veterans Affairs (VA)
- j. First Net
- k. General Services Administration (GSA)
- I. Housing and Urban Development (HUD)
- m. Maximus
- n. National Aeronautics and Space Administration (NASA)
- o. Reason Foundation
- A7. The subgroups formed the bases for the recommendations contained in this TR. In reaching its conclusions, the subgroups recognized the overarching need to develop implementation guidance to best address the implementation challenges and concerns raised by the Board. Correspondingly, this TR also recognizes that the financial management information needs of stakeholders, both internal and external, vary by entity given the highly complex nature of some P3s as well as entity specific risk tolerances. As a result, the implementation guidance does not provide a "one-size-fits-all" solution; instead, it is designed to give management a tool on which to base stakeholder financial management information needs.
- A8. When applying the principles listed in SFFAS 49, management should develop formalized policies and procedures documenting their decisions. Management is responsible for maintaining adequate documentation on the sources of data and the application of methodologies used when identifying SFFAS 49 P3s for disclosure.
- A9. Implementation of SFFAS 49 and this guidance should be an intra-agency effort involving the Chief Financial Officer and respective heads of other functional groups (e.g., Legal, Procurement, Leasing, Facilities, Logistics, etc.) and the various operational business areas.

# APPENDIX B: ILLUSTRATIONS: PROCESS FLOWCHART

This appendix flowchart illustrates the application of the proposed provisions of this Technical Release to assist in SSFAS 49 clarification. Although the following flowchart is outlined as steps, the reviews are typically concurrent and based upon a reporting entity's policies and procedures used during preparation of their financial statements. Application of the proposed provisions of this Technical Release may require assessing facts and circumstances other than those discussed here and require reference to other applicable Technical Releases.

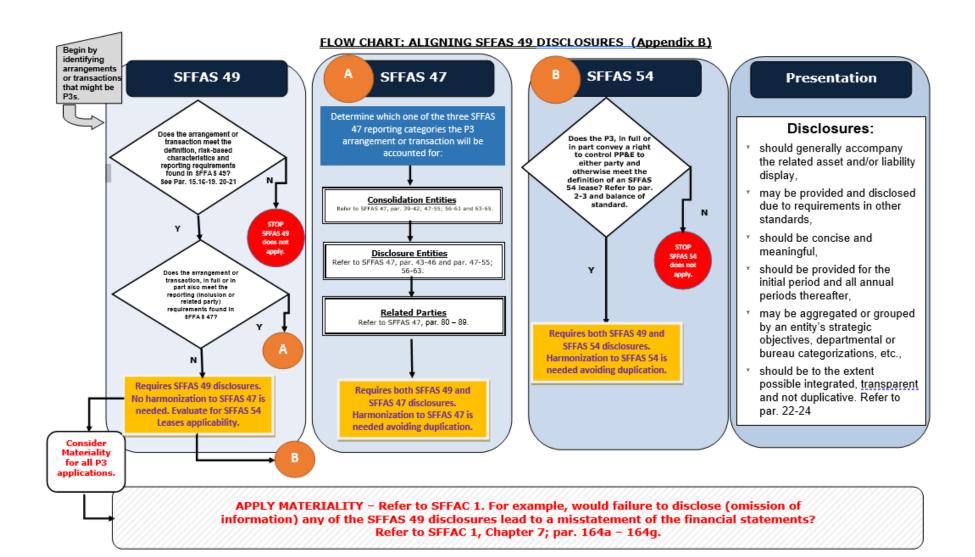
Practitioners are not constrained by the illustration contained herein and may, based on facts and circumstances, evaluate arrangements or transactions for SFFAS 49 applicability using alternate approaches.

Moreover, the flowchart is not intended to provide guidance on determining the application of materiality. Application of the proposed provisions of this Technical Release requires assessing facts and circumstances specific to the P3 arrangements or transactions and the interrelationship with SFFAS 47 or SFFAS 54 and their related Technical Releases. Lastly, although the flowchart is laid out as a step process, preparers can view it as more of a concurrent or "waterfall" process beginning first with SFFAS 47, *Reporting Entity* and then proceeding to SFFAS 54, *Leases*, if applicable prior to aligning disclosures. The suggested steps do not imply that reporting entities develop practices in strict accordance with the flowchart.

# PROCESS FLOWCHART: APPLYING SFFAS 49 TO EXISTING STANDARDS PROCESS FLOWCHART STEPS

- 1. First Step Begin by identifying arrangements or transactions that might be P3s.
- 2. Second Step Determine if SFFAS 47, Reporting Entity applies.
- 3. Third Step Determine if SFFAS 54, Leases applies<sup>3</sup>.
- 4. Last Step Align Disclosures

<sup>&</sup>lt;sup>3</sup> SFFAS 62 amends SFFAS 54 by providing transitional guidance concerning bundled/embedded leases. Bundled or embedded leases may qualify as leases under the transitional guidance provided for in SFFAS 62. However, in such instances where SFFAS 54 disclosures are not required, SFFAS 49 disclosures may still be required. Paragraph A14 of SFAFS 62 notes that the Board is aware that the disclosure requirements of SFFAS 49 may also apply to contracts that contain "embedded leases" and that the transitional accommodation will have no bearing on the ongoing applicability of SFFAS 49 disclosure requirements to such contracts. Please refer to SFAFS 62 for details.



# APPENDIX C: ABBREVIATIONS

CFR Consolidated Financial Report of the U.S. Government

ED Exposure Draft

FASAB Federal Accounting Standards Advisory Board

FASB Financial Accounting Standards Board

GAAP Generally Accepted Accounting Principles

GAO Government Accountability Office

GASB Governmental Accounting Standards Board

GPFFR General Purpose Federal Financial Report

IPSASB International Public Sector Accounting Standards Board

OMB Office of Management and Budget

SFAS Statement of Financial Accounting Standards (FASB)

SFFAC Statement of Federal Financial Accounting Concepts

SFFAS Statement of Federal Financial Accounting Standards

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# IMPLEMENTATION GUIDANCE FOR PUBLIC-PRIVATE PARTNERSHIPS

VERSION CONTROL – Doc Title: P3 REDRAFT V8 AAPC Rewrite 11 July mrv2 and dns.doc. Prior version was a Task Force edited document culminating the TFs work prior to submitting to the Board and AAPC. See version doc title: REDRAFT V7 Brian rewrite and team comments 8 April.doc.

# Federal Financial Accounting Technical Release

# **Exposure Draft**

Written comments are requested by [date 90 days after issuance]

Month day, year (November or December 2024)

Working Draft - Comments Are Not Requested on This Draft

#### THE FEDERAL ACCOUNTING STANDARDS ADVISORY BOARD

The Secretary of the Treasury, the Director of the Office of Management and Budget (OMB), and the Comptroller General of the United States established the Federal Accounting Standards Advisory Board (FASAB or "the Board") in October 1990. FASAB is responsible for promulgating accounting standards for the United States government. These standards are recognized as generally accepted accounting principles (GAAP) for the federal government.

Accounting standards are typically formulated initially as a proposal after considering the financial and budgetary information needs of citizens (including the news media, state and local legislators, analysts from private firms, academe, and elsewhere), Congress, federal executives, federal program managers, and other users of federal financial information. FASAB publishes the proposed standards in an exposure draft for public comment. In some cases, FASAB publishes a discussion memorandum, invitation for comment, or preliminary views document on a specific topic before an exposure draft. A public hearing is sometimes held to receive oral comments in addition to written comments. The Board considers comments and decides whether to adopt the proposed standards with or without modification. After review by the three officials who sponsor FASAB, the Board publishes adopted standards in a Statement of Federal Financial Accounting Standards. The Board follows a similar process for Statements of Federal Financial Accounting Concepts, which guide the Board in developing accounting standards and formulating the framework for federal accounting and reporting.

Additional background information and other items of interest are available at www.fasab.gov:

- Memorandum of Understanding among the Government Accountability Office, the Department of the Treasury, and the Office of Management and Budget, on Federal Government Accounting Standards and a Federal Accounting Standards Advisory Board
- Mission statement
- Documents for comment
- Statements of Federal Financial Accounting Standards and Concepts
- Bimonthly newsletters

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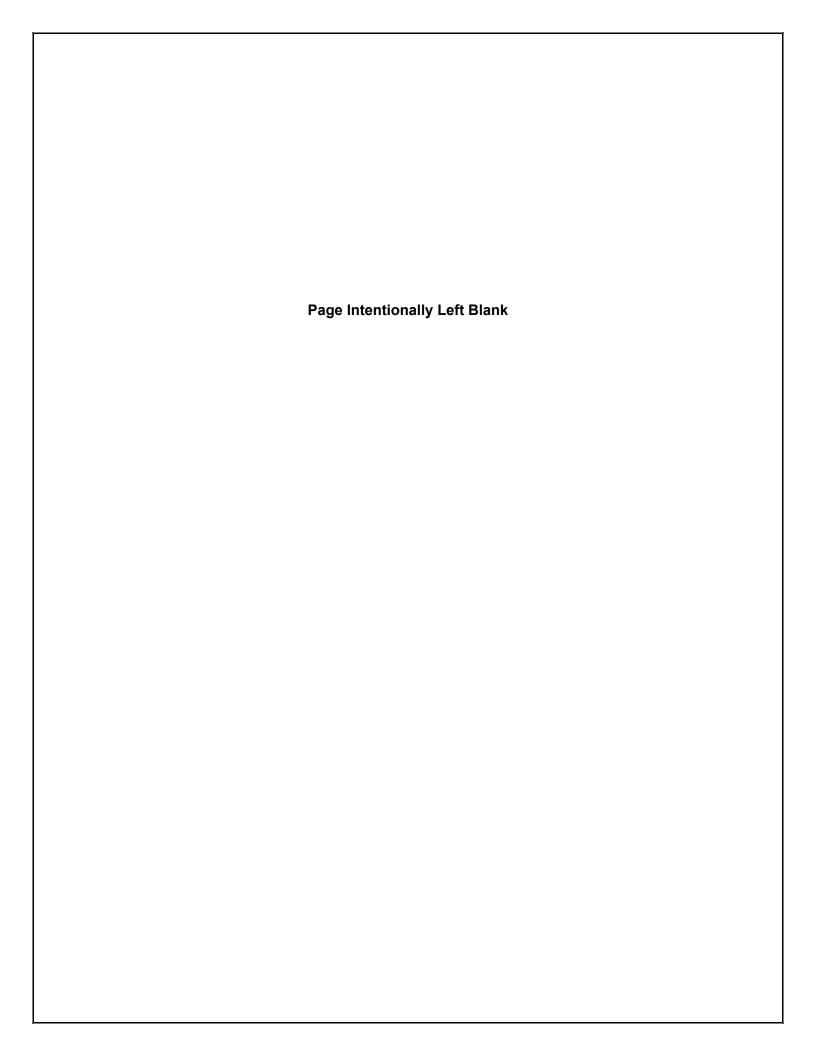
# The Accounting and Auditing Policy Committee

The Accounting and Auditing Policy Committee (AAPC) was organized in May 1997 by the Department of the Treasury, the Office of Management and Budget, the Government Accountability Office, the Chief Financial Officers Council, and the Council of the Inspectors General on Integrity and Efficiency as a body to research accounting and auditing issues requiring guidance.

The AAPC serves as a permanent committee established by the FASAB. The mission of the AAPC is to assist the federal government in improving financial reporting through the timely identification, discussion, and recommendation of solutions to accounting and auditing issues as they relate to the specific application of existing authoritative literature.

The AAPC is intended to address issues that arise in implementation that are not specifically or fully discussed in federal accounting standards. The AAPC's guidance is cleared by FASAB before being published.

Additional background information on the AAPC is available from <u>FASAB's website</u>.





# **ISSUE DATE** November or December 2024

# TO: ALL WHO USE, PREPARE, AND AUDIT FEDERAL FINANCIAL INFORMATION

The Accounting and Auditing Policy Committee (AAPC or "the Committee") requests your comments on the exposure draft of a proposed Federal Financial Accounting Technical Release, *Implementation Guidance for SFFAS 49, Public-Private Partnership: Disclosure Requirements.* Specific questions for your consideration appear on page XX, but you are welcome to comment on any aspect of this proposal. If you do not agree with specific matters or proposals, your response will be most helpful to the Committee if you explain the reasons for your positions and any alternatives you propose.

Responses are requested by DUE DATE.

All comments received by the AAPC are considered public information. Those comments will be posted to the <u>FASAB website</u> and will be included in the project's public record.

Please provide your comments by email to <a href="mailto:fasab@fasab.gov">fasab@fasab.gov</a>. We will confirm receipt of your comments. If you do not get a confirmation, please contact our office at 202-512-7350 or <a href="mailto:fasab@fasab.gov">fasab@fasab.gov</a> to determine if your comments were received. If you are unable to email your responses, please call (202) 512-7350 to make alternative arrangements.

We may hold one or more public hearings on any exposure draft. No hearing has yet been scheduled for this exposure draft.

Notice of the date and location of any public hearing on this document will be published in the Federal Register and in FASAB's newsletter.

Sincerely,

Monica R. Valentine

FASAB Executive Director & AAPC Chair

# **EXECUTIVE SUMMARY**

This proposed Technical Release (TR) would assist reporting entities in implementing Statement of Federal Financial Accounting Standards (SFFAS) 49, *Public-Private Partnerships: Disclosure Requirements.* SFFAS 49 supplements existing guidance to help ensure adequate disclosure of those arrangements/transactions that either form the basis of or are part of a public-private partnership (P3). Since its issuance on April 27, 2016, questions have arisen concerning how SFFAS 49 ensures adequate disclosure of those arrangements or transactions that either form the basis of or are part of a P3. Given that guidance preceding SFFAS 49 governs various types of long-term arrangements OR transactions, practitioners have identified ensuing implementation challenges when applying the SFFAS 49 guidance in light of existing accounting standards. As a result, this TR would provide implementation guidance regarding application of SFFAS 49 in connection with the:

- a. Identification of an entity's P3 risk residing in its arrangements or transactions and application of the SFFAS 49 risk-based characteristics,
- b. Disclosure requirements of SFFAS 49 when preparers identify a P3 that requires disclosure pursuant to SFFAS 47, Reporting Entity,
- c. Disclosure requirements of SFFAS 49 when preparers identify a P3 that requires disclosure pursuant to SFFAS 54, Leases,
- d. Aligning the SFFAS 49 supplemental disclosures to SFFAS 47 *Reporting Entity* or SFFAS 54 *Leases* disclosures.

As result of the Board's extensive training and outreach, it has identified preparer and auditor concerns primarily related to the application of SFFAS 49. Therefore, the proposed guidance would assist in explaining the inter-relationships between SFFAS 49 and the aforementioned standards that govern certain types of long-term arrangements/transactions to help ensure that:

- a. Integrated information is provided through concise, meaningful, and transparent disclosures,
- b. Disclosures are not duplicative, and
- Financial reporting objectives are met in a manner that helps mitigate preparer burden in light of certain identified implementation challenges raised by the financial management community.

The provisions of this Technical Release need not to be applied to information if the effect of applying the provision(s) is immaterial. A misstatement, including omission of information, is material if, in light of surrounding facts and circumstances, it could reasonably be expected that the judgment of a reasonable user relying on the information would change or be influenced by the correction or inclusion of the information. Materiality should be evaluated in the context of the specific reporting entity. Determining materiality requires appropriate and reasonable judgment in considering the specific facts, circumstances, size, and nature of the misstatement. Consequently, after quantitative and qualitative factors are considered, materiality may vary by financial statement, line item, or group of line items within an entity.

# MATERIALITY, RISK AND PUBLIC-PRIVATE PARTNERSHIPS

Given that materiality and risk reporting have been raised as specific implementation challenges, this TR would emphasize that SFFAS 49 contains Conclusive and Suggestive Risk based characteristics designed to help preparers identify risks of loss which may be material and warrant further consideration for disclosure. These risk-based characteristics are designed to assist preparers identify and evaluate how much (total) risk resides in an arrangement or transaction and how much of that risk has been (1) transferred to the private partner, (2) shared with the private partner, and (3) retained by the entity. Such an understanding relies on a thorough analysis of the underlying contractual agreements, guarantees, insurance, and indemnification strategies as well as the existence and nature of any underlying private party capital buffer that might exist; that is, the extent of any debt (for example, bonds, loans and notes) and equity (for example, stocks, and other securities representing an ownership interest) participation.

Such consideration should include:

- (1) applying materiality cumulatively or in the aggregate;
- (2) demonstrating entity accountability to the Public;
- (3) meeting user needs such as
  - (a) assessing the costs and related risks of entering into such long-term agreements;
  - (b) assessing the efficiency and effectiveness of these risk-sharing agreements as well as the government's management of its assets and liabilities; and
  - (c) determining how financial resources, budgetary or otherwise, have been obtained and used and whether their acquisition and use were in accordance with the entity's legal authorization.

The proposed TR would also explain that while remote risks of loss deemed material should be limited to those that are included in the contractual terms of the P3 arrangements or transactions, they are nonetheless to be disclosed. Along with this, practitioners would be reminded that materiality assessments require both qualitative and quantitative judgments, specific guidance limiting preparer and auditor considerations would not be appropriate.

<sup>&</sup>lt;sup>1</sup> Refer to Statement of Federal Financial Accounting Concepts 1, *Objectives of Federal Financial Reporting*, chapter 7, titled *Materiality*, for a detailed discussion of the materiality concepts.

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#### QUESTIONS FOR RESPONDENTS

The Accounting and Auditing Policy Committee (AAPC or "the Committee") encourages you to become familiar with the proposed guidance in the Technical Release (TR) before responding to the questions in this section.

In addition to the questions below, the Committee also welcomes your comments on other aspects of the proposed TR. Because the proposed guidance may be further modified before a final TR is issued, it is important that you comment on aspects that you favor as well as any that you do not favor. Comments that include the reasons for your views are especially appreciated.

The Committee believes that this TR would improve federal financial reporting and contribute to meeting the federal financial reporting objectives. In responding, please consider the expected benefits and challenges and communicate any concerns that you may have regarding this proposed implementation guidance.

To facilitate our analysis of comment letters, it would be helpful if you explain the reasons for your views, including alternatives that you believe the Board and/or the Committee should consider. Please include references to the related paragraph numbers in your responses.

The questions in this section are available in a Microsoft Word file for your use at https://www.fasab.gov/documents-for-comment/. Your responses should be sent to fasab@fasab.gov. If you are unable to email your responses, please call (202) 512-7350 to make alternative arrangements.

All responses are requested by [insert date].

- Q1. Do you generally support the proposed additional guidance addressed by the Technical Release? Please also explain any alternatives or additional implementation challenges that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 1 through 4 that discuss this TR's proposed Purpose and Scope.
- Q2. Do you generally support the proposed guidance related to applying the SFFAS 49 riskbased characteristics? Please also explain any alternative solutions to the proposed answer or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 5 - 7. In particular, the proposed Question and Answer.
- Q3. Do you generally support the proposed guidance pertaining to clarifying the interrelationship between SFFAS 49, Public-Private Partnerships: Disclosure Requirements and SFFAS 47, Reporting Entity? Please also explain any alternative solutions to the proposed answers or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 8 - 17. In particular, the four proposed Questions and Answers.
- Q4. Do you generally support the proposed guidance pertaining to clarifying the interrelationship between SFFAS 49, Public-Private Partnerships: Disclosure Requirements and SFFAS 54, Leases? Please also explain any alternative solutions to the proposed

- answers or additional questions that you suggest the Committee address and the reasons for your position. Refer to Paragraphs 18-27. In particular, the four proposed Questions and Answers.
- Q5. Do you generally support the proposed guidance pertaining to the alignment of disclosures when other standards covering long-standing arrangements/transactions also apply? Refer to Paragraphs 28 -30. In particular, the proposed Question and Answer.
- Q6. Do you generally support the inclusion of the proposed Process Flowchart that illustrates the suggested application of SFFAS 49, *Public-Private Partnerships:*Disclosure Requirements to SFFAS 47, Reporting Entity or SFFAS 54, Leases? If not, why not and please explain any alternative solutions to the proposed flowchart that you suggest the Committee address and the reasons for your position. Refer to Appendix B, Illustrations.
- Q7. Do you have any comments or suggestions on other aspects of the proposed TR not addressed in the above questions? Please note that these proposals may be further modified before a final TR is issued, as such, it is important that you comment on aspects that you favor as well as any that you do not favor.

# INTRODUCTION

#### **PURPOSE**

1. This Technical Release (TR) proposes additional guidance to assist federal agencies and their auditors with implementing SFFAS 49 in light of certain implementation challenges brought to the Board's attention. The implementation challenges that would be addressed by this guidance include the following:

Challenges	Brief Description
a. Guidance related to applying the SFFAS 49 risk-based characteristics	Clarifying that reporting entities should complete a comprehensive evaluation of the structure of P3 agreements and document their reward and risk composition.  References: Paragraphs 2 - 4 and 5 - 7.
b. Reporting Entity and Leases	Clarifying inter-relationships between SFFAS 49, <i>Public-Private Partnerships: Disclosure Requirements</i> and SFFAS 47, <i>Reporting Entity</i> and SFFAS 54, <i>Leases</i> to identify potential SFFAS 49 disclosures related to (1) SFFAS 47 disclosures (consolidation entities, disclosure entities, and/or related parties) and (2) SFFAS 54 contracts or arrangements that contain lease component(s) and non-lease component(s) where the purpose of the contracts or arrangement is primarily attributable to the non-lease component(s), such as service component(s) (e.g., embedded leases).  References: Paragraphs 2 – 4, for reporting entity paragraphs 8 – 17, for Leases paragraphs 18 – 27 and Appendix B Flowchart
c. Guidance on aligning disclosures	Clarifying that the P3 disclosures required by SFFAS 49 do not to alter or affect existing disclosures required by SFFAS 47, <i>Reporting Entity</i> or any other standards for that matter.  References: Paragraphs 2 – 4, and Paragraphs 28 - 30

#### PROPOSED TECHNICAL GUIDANCE

#### SCOPE

- Readers of this Technical Release (TR) should first refer to the hierarchy of accounting standards in Statement of Federal Financial Accounting Standards (SFFAS) 34, The Hierarchy of Generally Accepted Accounting Principles, Including the Application of Standards Issued by the Financial Accounting Standards Board. This TR supplements the relevant accounting standards but is not a substitute for and does not take precedence over the standards.
- 3. As previously noted, P3 risk reporting has been raised as a specific implementation challenge and this TR would emphasize that the SFFAS 49 Conclusive and Suggestive Risk based characteristics are designed to assist preparers identify *entity* risks of loss. To that end, entity processes may include identification and consideration of all forms of contractual risks that might supersede or give rise to either conclusive or suggestive risk-based characteristics.
- 4. This TR is intended to address certain current challenges that agencies are experiencing with implementation. This proposed guidance is a first step in the Board's attempt to improve clarity regarding application of SFFAS 49.

#### GUIDANCE ON APPLYING SFFAS 49 RISK BASED CHARACTERISTICS

- 5. SFFAS 49 Paragraph 20 describes certain risk-based characteristics that serve as conclusive evidence that a public-private partnership possesses risk of loss, indicating that disclosures should be provided. If any one of the conclusive risk-based characteristics is met, the P3 arrangement or transaction should be disclosed. Paragraph 21 describes certain suggestive risk-based characteristics that serve as evidence that P3s may possess risk of loss and require disclosure and should be considered in the aggregate. Each suggestive risk-based characteristic requires entity judgment as each characteristic is analyzed in connection with the other suggestive risk characteristics.
- 6. A reporting entity's analysis for P3s should include a review of contractual agreements, guarantees, insurance, and indemnification strategies, along with private partner debt and equity. What specific risks within these agreements might give rise to conclusive and suggestive risk characteristics described in Pars. 20-21 when considering the need for disclosures?
- 7. By nature, P3s are a form of investment that may also contain debt and equity and transfer or share various forms of risk among the P3 partners. Reporting entity management should have completed a comprehensive evaluation of the structure of each agreement and documented the reward and risk composition from each P3 relationship. The various forms of inherent risks documented could give rise to conclusive and/or suggestive risk characteristics requiring disclosure. Those inherent risks entities should evaluate might include, but are not limited to:
  - a. Risk the entity or federal government may have to absorb part or all of the project's private debt;
  - b. Risks the entity will not achieve expected returns on its investments in limited partnerships;
  - c. Risks from the transfer of government assets (including intellectual property) into private hands for extended periods of time;
  - d. "Opportunity costs" (costs along with the accompanying benefits may not be distributed equitably across generations) (SFFAS 49, Par. 2), along with the financial costs of the public purpose or public value will not be fulfilled or achieved; and
  - e. "Opportunity cost" of procurement: "absorb losses greater than other alternative procurement methods or competing in-house performance".

#### GUIDANCE ON APPLYING SFFAS 49 TO SFFAS 47 REPORTING ENTITY

- 8. A component reporting entity may evaluate and identify a public-private partnership (P3) structural arrangement or transactional arrangement that meets the definition and disclosure requirements of SFFAS 49, *Public-Private Partnerships: Disclosure Requirements* and the reporting principles of SFFAS 47, *Reporting Entity*. This TR proposes the use of a flowchart as well as answering selected questions brought to the task force's attention to help guide practitioners when SFFAS 49 disclosures may need to supplement disclosures for an organization that meets SFFAS 47 criteria.
- 9. For example, SFFAS 47, paragraph 80 acknowledges that federal entities can have related party relationships with organizations that should be disclosed, especially if those relationships are significant. Where an arrangement is found to meet both SFFAS 47 and SFFAS 49 requirements, then SFFAS 49 disclosure requirements that are not covered by SFFAS 47 disclosures should be made.
- 10. If a private entity is consolidated and thus treated as being part of the overall reporting entity's general purpose federal financial reports, does SFFAS 49 apply?
- 11. Yes. Consolidation of a private entity that meets the SFFAS 47 consolidation requirements does not extinguish the nature or character of the risk sharing relationship that may exist between the government entity and the private entity. To that end, if SFFAS 49 disclosure is required, supplemental disclosures should be provided in a manner which cross references SFFAS 47 so that concise, meaningful, and transparent information is provided and information is not duplicated.
- 12. Consolidation entities as defined on SFFAS 47 are considered federal reporting entities. If a reporting entity is treating a consolidation entity as part of its general purpose federal financial reports, does the consolidation process change a private entity into a public entity? If so, then wouldn't the SFFAS 49 requirements not apply?
- 13. No. the consolidation process does not change the legal nature and character of the private entity. Component reporting entities' GPFFRs must include all consolidation entities and disclosure entities for which they are accountable so that both the component reporting entity and government-wide GPFFRs are complete.
- 14. If you have a P3 arrangement or transaction that meets the SFFAS 47 inclusion criteria (consolidated or disclosed) or is deemed a related party, which SFFAS 49 disclosures apply? That is, how do you align disclosures?
- 15. Professional judgement will be required. Please refer to SFFAS 49, paragraph 24 for the complete list of disclosure requirements. SFFAS 47 and SFFAS 49 have similar disclosure objectives and requirements however, some SFFAS 49 supplemental disclosures specifically for P3 arrangements/transaction could include:
  - a. A description of federal and non-federal funding of the P3 over its expected life;
  - b. Expected life determinations and identification of 3rd party payers;
  - c. In-kind transactions and remote risks and donations;

- d. Contractual risk of loss the P3 partners are undertaking, including remote risks and cash flow impacts;
- e. Identification of associated financial statement amounts;
- f. Private partner borrowings/investments based on government's promise to pay; and
- g. Other contractual disclosures.

SFFAS 49 disclosures are intended to be supplemental, therefore to the extent that the SFFAS 47 disclosures do not provide the information specific to SFFAS 49, supplemental disclosures should be provided in a manner which is cross referenced so that concise, meaningful, and transparent information is provided and information is not duplicated.

- 16. A P3 has been identified and it appears to also meet the SFFAS 47 criteria for related parties because the partner seems to have the ability to exercise significant influence over the P3. How do I determine if the SFFAS 47 disclosure requirements for a related party also apply?
- 17. Preparers should review the P3's operational and financial structure including the reporting entity's rights and obligation against the SFFAS 47 criteria for a related party, including paragraph 82 that discusses significant influence, and paragraph 85 that discusses related parties. Where a related party is determined, SFFAS 49 disclosure should be aligned with SFFAS 47 to provide supplemental information and reference.

Proposed Technical Guidance | AAPC

#### GUIDANCE ON APPLYING SFFAS 49 TO SFFAS 54 LEASES

- 18. When preparers identify a P3 arrangement that contains a lease, the lease component of the P3 arrangement or transaction is subject to the SFFAS 54, *Leases*, reporting requirements. This TR proposes the use of a flowchart as well as answering selected questions brought to the task force's attention to help guide practitioners when deciding whether a public-private partnership (P3) as defined in SFFAS 49 disclosures may need to supplement the reporting principles for a Lease found in SFFAS 54.
- 19. For example, SFFAS 54, paragraphs 72-77 addresses multiple component contracts / agreements (that is, lease and non-lease components) that federal entities enter into that may be subject to SFFAS 49 disclosures. Where an arrangement is found to meet both SFFAS 54 and SFFAS 49 requirements, then SFFAS 49 disclosure requirements that are not covered by SFFAS 54 disclosures should be made.
- 20. What are the required disclosures if a lease or lease component meets SFFAS 49?
- 21. The lease arrangements or transactions that have a lease component should be initially analyzed against SFFAS 54 definitions and criteria and secondly against SFFAS 49. Likewise, if a lease or lease component is identified as having P3 characteristics, the arrangement should then be also analyzed against SFFAS 49 criteria. For lease arrangements or transactions meeting P3 disclosure requirements, the lease should be disclosed under SFFAS 49 regardless of whether it is disclosed under SFFAS 54 if determined material. Consistent with SFFAS 49 paragraph 23, if lease arrangements or transactions meet both the SFFAS 54 and SFFAS 49 reporting requirements, the resultant disclosures should be integrated so that concise, meaningful, and transparent information is provided and information is not repetitive. For example, entities may integrate disclosures and provide cross-references among separate disclosures. For lease arrangements not meeting P3 disclosure requirements, the arrangement should only be accounted for in accordance with SFFAS 54.
- 22. A P3 has been identified and appears to contain a SFFAS 54 lease. How can I tell if the P3 also contains a lease or lease component as opposed to another type of contract or arrangement that permits use of an asset similar to a lease?
- 23. Preparers should review the P3 arrangement against SFFAS 54, including paragraphs 2-4 and TR 20 paragraphs 4-19. First, ensure that the definition of a lease is met as defined by SFFAS 54 in paragraph 2, i.e., a contract or agreement is required to convey control of the right to use the underlying asset for a period of time in exchange for consideration. Also, evaluate the arrangement against other SFFAS 54 requirements and exclusions. For example, if a lease or contract allows a private party to use the reporting entity's property without consideration, the arrangement is not a lease (SFFAS 54, paragraph 2). For example, service concession arrangements generally provide access to contractors for operating or maintaining federal assets, but those contractors cannot deny or regulate access or otherwise control the right to obtain economic benefits and services from the use of the asset; they are merely contracted to operate or maintain the asset under the arrangement.

- 24. What are some key characteristics to help distinguish a lease only meeting SFFAS 54 reporting requirements versus a lease meeting both SFFAS 54 and SFFAS 49 reporting requirements?
- 25. A lease identified to be a P3 will typically be a bundled lease (see paragraph 15.b. of SFFAS 49² for when unbundled leases are excluded). A lease meeting any one of the SFFAS 49 paragraph 20 conclusive risk characteristics and/or a lease meeting SFFAS 49 paragraph 21 suggestive risk characteristics in the aggregate may also be required to be disclosed under SFFAS 49 if determined material.

# 26. Are Energy Savings Performance Contracts and Utility Energy Service Contract leases and/or P3s?

27. In those cases where energy savings performance contracts and utility energy service contracts meet the definition of a P3 (e.g., SFFAS 49 Conclusive Risk Characteristic #1 paragraph 20), they will be required to meet the SFFAS 49 disclosure requirements. Such arrangements are not typically leases because the (1) government usually does not have the right to control access to the economic benefits or services of the underlying asset and (2) the private party is responsible for the construction and financing of the required equipment and the government usually has no obligation or risk during the construction period. Once the equipment and construction requirements have been accepted and approved by the government, liability and risk are shared with the private party. At the end of the contract period, the reporting entity usually purchases the equipment ending the liability and risk sharing arrangement or transaction. As a result, such contracts are alternative financing arrangements and generally would be subject to SFFAS 49.

<sup>&</sup>lt;sup>2</sup> "...typically arises when parties to a multiple component arrangement agree to include additional non-lease products or services in the multiple component arrangement, some of which might be related or tied directly to the underlying leased product or services (for example, software updates or maintenance). Although these additional products or services are not always expressly identified in the underlying agreement and may be documented in other agreements, they are nonetheless considered "bundled" with the underlying lease agreement."

#### GUIDANCE ON ALIGNING DISCLOSURES

- 28. As entities apply the disclosure requirements of SFFAS 49, a supplemental standard, questions have arisen as to which disclosures apply when other standards covering such long-standing arrangements/transactions also apply.
- 29. What does alignment between SFFAS 49 and other standards mean and does it or "harmonization" mean that entities should change or alter existing disclosures required by other standards, such as SFFAS 47, Reporting Entity disclosures?
- 30. No, aligning or harmonizing disclosures simply means ensuring that entities meet the disclosure requirements of all standards involved without duplicating information in multiple places within their financial report. As noted in SFFAS 49, Par. 23, "Disclosures should generally accompany the related asset and/or liability display contained within the financial statements." P3 disclosures are intended to supplement existing reporting by exclusively describing the inherent risks of loss to the federal government and assisting users in understanding the nature of P3s. The Board did not intend for the P3 disclosures required by SFFAS 49 to alter or affect existing disclosures required by SFFAS 47, *Reporting Entity* or any other standards for that matter.

The Board expanded that "The resultant disclosures should be integrated so that concise, meaningful, and transparent information is provided and information is not repetitive." (SFFAS 49, Par. 23). As such, entities may include references to existing information across their financial report, where appropriate, to ensure disclosures are integrated. For example, the "Summary of Significant Accounting Policies" note may serve to guide users to the appropriate references within the financial report.

# **EFFECTIVE DATE**

31. This Technical Release is effective upon issuance.

The provisions of this Technical Release need not be applied to information if the effect of applying the provision(s) is immaterial. Refer to Statement of Federal Financial Accounting Concepts 1, Objectives of Federal Financial Reporting, chapter 7, titled Materiality, for a detailed discussion of the materiality concepts.

#### APPENDIX A: BASIS FOR CONCLUSIONS

This appendix discusses factors considered significant by Committee members in reaching the conclusions in this guidance. It includes the reasons for accepting certain approaches and rejecting others. Individual members gave greater weight to some factors than to others. The guidance enunciated in this Technical Release—not the material in this appendix—should govern the accounting for specific transactions, events, or conditions.

This Technical Release may be affected by later Technical Releases. The FASAB Handbook is updated annually and includes a status section directing the reader to any subsequent Technical Releases that amend this Technical Release. The authoritative sections of the Technical Releases are updated for changes. However, this appendix will not be updated to reflect subsequent changes. The reader can review the basis for conclusions of the amending Technical Release for the rationale for each amendment.

#### PROJECT HISTORY

- A1. At the August 2021 Board meeting members reviewed the results of staff's analysis concerning the FY 2020 note disclosures pursuant to SFFAS 49, Public-Private Partnerships: Disclosure Requirements. Staff analyzed the FY 2020 disclosures of all 24 CFO Act agencies and the 16 significant entities. As a result, the majority of the members agreed not to proceed with Phase 2 on measurement and recognition until the Board gained additional insight and research regarding how the P3 definition, exclusions, riskbased characteristics, and materiality guidance contributed to the disclosures or lack thereof in the FY 2020 reporting cycle. As a result, the Board agreed with staff conducting additional research with the assistance of a task force noting (1) why variability in reporting exists regarding public-private partnerships (P3s), (2) why cash flows were not disclosed in some instances and (3) identifying potential broad measurement and recognition options for future consideration. Staff was specifically tasked to recommend any changes, improvements or additional guidance that could be warranted to help address implementation challenges affecting said reporting prior to commencing any substantial Phase 2 activity.
- A2. During the last calendar quarter of 2021 staff began (1) researching potential SFFAS 49 implementation issues by initiating a training and outreach tour, (2) identifying potential measurement and recognition approaches, and (3) as appropriate, coordinating with Treasury and OMB to disclose P3 information more consistently among entities. To that end, staff scheduled separate one-on-one meetings with preparers, auditors and policy experts and finally, conducting SFFAS 49 training with federal entities.

#### A3. Potential Implementation Challenges (ICs)

As a result of the training and outreach tour, staff identified 15 implementation challenges as of September 2022 that the Board reviewed at its October 2022 meeting. Key Board recommendations to staff included:

- 1. Coordinating the Implementation Challenges with the CFO Council
- 2. Validating and prioritizing the implementation challenges
- 3. Communicating technical guidance in a question and answer format
- 4. Being mindful of the task force composition
- 5. Assessing how auditors are applying materiality

#### A4. Task Force Review and Validation of ICs

The highest priority IC's (in order of importance) included: 1<sup>st</sup> - SFFAS 49 interrelationships with SFFAS 47 *Reporting Entity* and SFFAS 54 *Leases*; 2<sup>nd</sup> - Identifying P3 Risk, Materiality and Remote Risk, Distinguishing between uncertainty and risk, and 3<sup>rd</sup> - (1) Clarifying that cash flow estimates are related to risks and not uncertainties, and that private partner risks of loss are required disclosures and (2) providing examples on how disclosures could be aggregated.

The task force further agreed that the remaining ICs (medium and lowest ranked) could be combined with a higher ranked IC where appropriate and that certain IC's are more operationally or administratively oriented and better suited for Treasury or OMB venues to address.

# A5. Training Sessions

During calendar year 2022 a total of 12 training sessions were devoted to SFFAS 49 and hosted by the following federal entities: Department of Justice; Department of Energy; National Geospatial and intelligence Agency; Department of the Treasury; United States Department of Agriculture, Department of Defense; National Aeronautics and Space Administration; Defense Logistics Agency; Health and Human Services; Department of Commerce; Department of Housing and Urban Development-Inspector General; and Department of Homeland Security.

A total of 974 attendees received training which included discussion about SFFAS 49 implementation challenges. Course evaluations documented challenges other than those identified through the one-on-one sessions and were shared with the Board at the October 2022 meeting.

A6. P3 Implementation task force meetings were held between December 2022 and April 2024. Meetings were structured to ensure a complete review of implementation challenges as well as potential FASAB action. The task force prioritized ICs along with proposed FASAB action and in so doing, generally agreed that several of the challenges could be addressed concurrently with one another whereas others were not considered to be under FASAB's direct purview. Sub-groups were formed to address these highest priority challenges and recommending discrete actions such as possible amendments, draft case studies and note illustrations, etc. The P3 Implementation Task Force, which included industry representatives from several public accounting and consulting firms, as

well as representatives from the following federal agencies, developed this proposed guidance:

- a. Bob Helwig, J.D., PhD.
- b. Checco Communications
- c. Defense Logistics Agency (DLA)
- d. Department of Commerce (DOC)
- e. Department of Defense (DOD)
- f. Department of Defense (DOD-IG)
- g. Department of Energy (DOE)
- h. Department of Interior (DOI)
- i. Department of Veterans Affairs (VA)
- j. First Net
- k. General Services Administration (GSA)
- I. Housing and Urban Development (HUD)
- m. Maximus
- n. National Aeronautics and Space Administration (NASA)
- o. Reason Foundation
- A7. The subgroups formed the bases for the recommendations contained in this TR. In reaching its conclusions, the subgroups recognized the overarching need to develop implementation guidance to best address the implementation challenges and concerns raised by the Board. Correspondingly, this TR also recognizes that the financial management information needs of stakeholders, both internal and external, vary by entity given the highly complex nature of some P3s as well as entity specific risk tolerances. As a result, the implementation guidance does not provide a "one-size-fits-all" solution; instead, it is designed to give management a tool on which to base stakeholder financial management information needs.
- A8. When applying the principles listed in SFFAS 49, management should develop formalized policies and procedures documenting their decisions. Management is responsible for maintaining adequate documentation on the sources of data and the application of methodologies used when identifying SFFAS 49 P3s for disclosure.
- A9. Implementation of SFFAS 49 and this guidance should be an intra-agency effort involving the Chief Financial Officer and respective heads of other functional groups (e.g., Legal, Procurement, Leasing, Facilities, Logistics, etc.) and the various operational business areas.

## APPENDIX B: ILLUSTRATIONS: PROCESS FLOWCHART

This appendix flowchart illustrates the application of the proposed provisions of this Technical Release to assist in SSFAS 49 clarification. Although the following flowchart is outlined as steps, the reviews are typically concurrent and based upon a reporting entity's policies and procedures used during preparation of their financial statements. Application of the proposed provisions of this Technical Release may require assessing facts and circumstances other than those discussed here and require reference to other applicable Technical Releases.

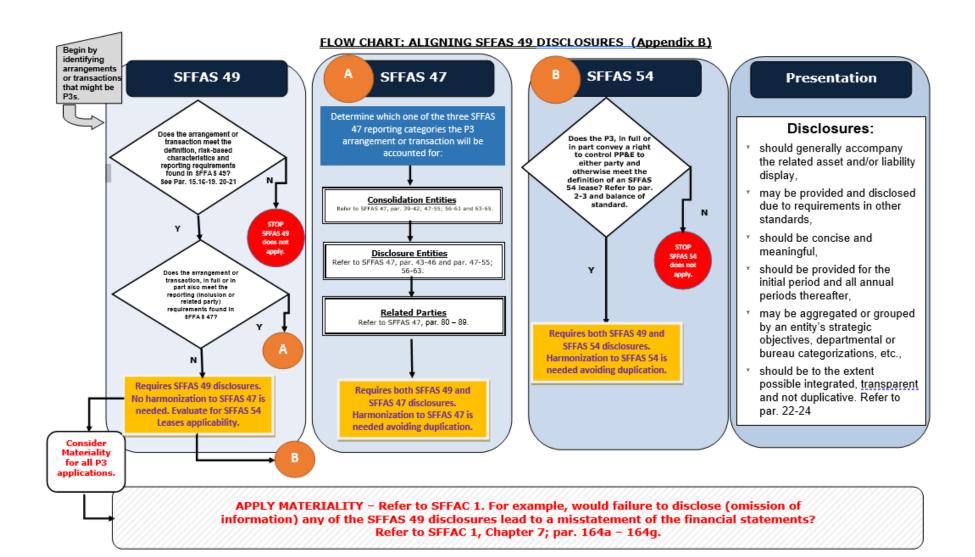
Practitioners are not constrained by the illustration contained herein and may, based on facts and circumstances, evaluate arrangements or transactions for SFFAS 49 applicability using alternate approaches.

Moreover, the flowchart is not intended to provide guidance on determining the application of materiality. Application of the proposed provisions of this Technical Release requires assessing facts and circumstances specific to the P3 arrangements or transactions and the interrelationship with SFFAS 47 or SFFAS 54 and their related Technical Releases. Lastly, although the flowchart is laid out as a step process, preparers can view it as more of a concurrent or "waterfall" process beginning first with SFFAS 47, *Reporting Entity* and then proceeding to SFFAS 54, *Leases*, if applicable prior to aligning disclosures. The suggested steps do not imply that reporting entities develop practices in strict accordance with the flowchart.

# PROCESS FLOWCHART: APPLYING SFFAS 49 TO EXISTING STANDARDS PROCESS FLOWCHART STEPS

- 1. First Step Begin by identifying arrangements or transactions that might be P3s.
- 2. Second Step Determine if SFFAS 47, Reporting Entity applies.
- 3. Third Step Determine if SFFAS 54, Leases applies<sup>3</sup>.
- 4. Last Step Align Disclosures

<sup>&</sup>lt;sup>3</sup> SFFAS 62 amends SFFAS 54 by providing transitional guidance concerning bundled/embedded leases. Bundled or embedded leases may qualify as leases under the transitional guidance provided for in SFFAS 62. However, in such instances where SFFAS 54 disclosures are not required, SFFAS 49 disclosures may still be required. Paragraph A14 of SFAFS 62 notes that the Board is aware that the disclosure requirements of SFFAS 49 may also apply to contracts that contain "embedded leases" and that the transitional accommodation will have no bearing on the ongoing applicability of SFFAS 49 disclosure requirements to such contracts. Please refer to SFAFS 62 for details.



# APPENDIX C: ABBREVIATIONS

CFR Consolidated Financial Report of the U.S. Government

ED Exposure Draft

FASAB Federal Accounting Standards Advisory Board

FASB Financial Accounting Standards Board

GAAP Generally Accepted Accounting Principles

GAO Government Accountability Office

GASB Governmental Accounting Standards Board

GPFFR General Purpose Federal Financial Report

IPSASB International Public Sector Accounting Standards Board

OMB Office of Management and Budget

SFAS Statement of Financial Accounting Standards (FASB)

SFFAC Statement of Federal Financial Accounting Concepts

SFFAS Statement of Federal Financial Accounting Standards

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#### **ATTACHMENT 2: Proposed Next Steps**

#### October 2023 - December 2023

- Board reviews an overview of Task Force Technical results
- Brief AAPC as appropriate

# January/February 2024 - April 2024

- Task Force Finalizes work per AAPC and Board guidance
- Staff briefs Board on Task Force results
- Board decides on how best to communicate results; e.g., SFFAS amendment; interpretation, Technical Bulletin and/or Technical Release.

#### May 2024 - Forward

- Task Force Finalizes work per AAPC and Board guidance
  - May and June Incorporate AAPC input on Q&As and Flowchart
  - August Brief AAPC and Review Technical Release Exposure Draft
  - October Brief Board and seek approval on Technical Release Exposure Draft for November release
  - November/December Issue Exposure Draft

Strikethroughs (strikethroughs) reflect substantially completed steps as of this memorandum's date.

ATTACHMENT 2: Proposed Next Steps

#### Question 1 – Revised Draft Decision Tree Flowchart

Does the Committee have any additional suggested improvements to the draft Decision Tree Flowchart to address SFFAS 47, Reporting Entity and SFFAS 54, Leases alignment? If so, what specific changes or edits would the Committee like to propose?

Refer to Attachment 1, pages 23 and 24.

Staff incorporated AAPC member suggested edits arising from the May meeting to address concerns regarding: (1) how to interpret and use the flowchart (i.e., not constraining preparers and allowing for flexibility where needed); (2) laying out a 4-step waterfall approach; and (3) substituting the word "align" for "harmonize."

Question 1 - Does the Committee have any additional suggested improvements to the draft Decision Tree Flowchart to address SFFAS 47, Reporting Entity and SFFAS 54, Leases alignment? If so, what specific changes or edits would the Committee like to propose?

# Question 2 – Additional sample Q&A concerning harmonization (alignment)

Does the Committee have any additional suggested improvements to the draft sample question and answer on page 18 or conforming edits to the Q&A on page 15? If so, please provide them as well as any possible solutions, if any that should be explored and researched.

Refer to Attachment 1, page 18 specifically and see page 15, paragraphs 16 and 17 for related guidance.

Staff incorporated an additional question at page 18 requested by an AAPC member at the May meeting and made conforming edits to a related Q&A on page 15.

Question 2 – Does the Committee have any additional suggested improvements to the draft sample question and answer on page 18 or conforming edits to the Q&A on page 15? If so, please provide them as well as any possible solutions, if any that should be explored and researched.

**Question 3–** Are there any other issues or concerns that the Committee would like for staff to consider? Please note in your response what changes you would recommend be made.

Question 3 - Are there any other issues or concerns that the Committee would like for staff to consider? Please note in your response what changes you would recommend be made.

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