

AAPC GPP&E Task Force
Final Meeting Minutes – August 5, 2008
GAO HQ Building
441 G Street, NW
Conference Room 6N30
10:30 a.m. – 12:45 p.m.

Administrative Matters

- Future meetings – dates and locations

Monica Valentine, FASAB/AAPC rep., noted that the next meeting is currently scheduled for Tuesday 9/2/08, which is the day after the Labor Day holiday. The group agreed to move the September task force meeting to the following Tuesday 9/9/08 at the normal time. Ms. Valentine will notify the membership of the new date.

Task Force Chair Updates

- Donjette Gilmore

Ms. Gilmore thanked the group for their participation in the task force's work. She also encouraged all of the members to participate in at least one of the four sub groups. She noted that the four sub group co-chairs were working diligently to attain the objectives set forth by their respective sub groups. However, Ms. Gilmore stressed that the co-chairs need government-wide participation on the sub groups in order to produce implementation guidance that would be useful to the entire federal community. Ms. Gilmore also reminded the members that the one of the goals involved in the work of the task force is to move towards a consensus in the recommended guidance.

- Dan Fletcher

Mr. Fletcher was not in attendance.

FASAB/AAPC Updates

- Monica Valentine

Ms. Valentine reminded the task force of the FASAB “sister” project that is addressing estimating the historical cost of G-PP&E. She noted that FASAB staff had prepared a draft proposal to the Board that would amend SFFAS 6 & 23 allowing for the use of estimates when obtaining original transaction data historical cost is not practical. She also noted that the topic is on the agenda for the August 20 FASAB meeting. Several members expressed comments on the proposal.

Sub-Group Updates

- Acquisition: Alice Carey, sub group co-chair, gave an update on the work of the Acquisition sub group. She mentioned that the group had been meeting regularly with both in-person and conference call meetings. The issues being addressed by the Acquisition sub group include:
 - Historical cost implementation issues,
 - Capitalization thresholds, and
 - Lease/Preponderance of use.

Louise DiBenedetto, GAO rep, informed the group of a survey that the GAO had done recently with the federal civilian agencies. The survey asked the federal agencies about their capitalization thresholds policies. Ms. DiBenedetto offered to share those agency policies with the task force once GAO gained formal approval from the agencies involved. Ms. Carey noted that the Acquisition sub group still needed participation from Interior and NASA.

- Use: Fred Carr, sub group co-chair, gave an update on the work of the Use sub group. He noted the sub group is currently working on the work/construction in process issue. Mr. Carr referred to some earlier discussions (2006) with FASAB staff on contract financing payment that is relevant to the work/construction in process issue that is being addressed by the sub group.
- Disposal: Ms. Alaleh Amiri, sub group co-chair, gave an update on the work of the Disposal sub group. Ms. Amiri noted that the sub group has met several times and is developing working drafts for

each of the areas currently being addressed by the sub group. The areas being addressed by the sub group are:

- Property acquired by exchange – the group decided that the original issue submitted by NASA was already covered by the existing standards and Ms. Valentine would be talking with the NASA rep who submitted the issue.
- Triggers for removal from service for both real property and personal property/military equipment.
- Environmental liabilities associated with equipment disposal and asbestos.

Ms. Amiri stressed the importance of the involvement of all federal entities that are dealing with these issues so that the guidance would be applicable. She also mentioned that the sub group's next meeting would be on 8/26.

• Records Retention: John Lynskey, sub group chair, gave an update on the work of the Records Retention sub group. Mr. Lynskey noted that the sub group had its first meeting on 7/17. The sub group currently has eight active members. The areas being addressed by the sub group are:

- the level of documentation to be addressed
- years of required retention, and
- the format of the documentation.

It was discussed that the records retention sub group is not trying to influence any audit guidance but is focusing on providing options for FASAB guidance. Mr. Lynskey also suggested including an OIG member to the sub group and asked for any volunteers. Mr. Lynskey noted that the next meeting of the sub group will be on 8/13.

Review List of G-PP&E Issues – Update

No specific update was given on the latest list of G-PP&E issues.

Review Timeline – Key Dates

No specific update was given on the project timelines.